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Prot. no. **710** del **23/04/2018**
Anno 2018 Tit. III Cl. 12 Fasc. **2****Announcement for the selection of nr. 2 “Exchange Students”
at the Sir Sandford Fleming College, Ontario (Canada) – Year 2018**

In the framework of the Memorandum of Understanding between the University of Padova and the Sir Sandford Fleming College (Ontario, Canada), the Department of Land, Environment, Agriculture and Forestry (TESAF) launches an announcement for the selection of nr. 2 “Exchange Students” for studying, training or thesis research (from February to July 2019) at the Sir Sandford Fleming College, Frost Campus Lindsay: <https://flemingcollege.ca/campus/frost-campus>.

Application for the selection is reserved to students who – by the date of the contribution request and for the entire mobility period abroad¹ – are enrolled in one of the following University of Padova Courses:

Laurea Triennale:

- Riassetto del Territorio e Tutela del Paesaggio (RTTP)
- Tecnologie Forestali e Ambientali (TFA)

Laurea Magistrale:

- Scienze Forestali e Ambientali (SFA)
- Forest Science (FS)

Selected candidates will receive a contribution to travel expenses incurred for studying, training or thesis research at the Sir Sandford Fleming College, granted by dedicated Department funds for internationalization activities.

Students mobility must last for a period of at least 4 weeks.

TERMS

Laurea Triennale: application is reserved to students who have obtained at least 15 ECTS by the date of application. However, by the date of departure, students must have obtained at least 40 ECTS.

Students enrolled in *Laurea Triennale* Courses who presume to graduate before the departure date, must provide a declaration expressing the intention to enroll in a *Laurea Magistrale* Course before departure; failure to comply with this requirement will result in the exclusion from the selection procedure. The period of study abroad can only be

¹ Selected candidates must hold the status of students during the entire mobility period; failure to comply with this requirement will result in exclusion from the selection procedure.

used after formal registration for the master's degree. At the time of departure, they must therefore be enrolled in a Master's degree course on penalty of loss of funding.

Laurea Magistrale: application is open to all students, regardless the number of ECTS obtained.

In order to be admitted to the Sir Sandford Fleming College, students must hold an English proficiency of at least Level B2, or an alternative certificate according to the table of equivalence issued by the CLA <http://cla.unipd.it/test-linguistici/certificazioni>.

CONTRIBUTION

The contribution will be granted by the Department TESAF at the end of the mobility abroad, as a reimbursement, on presentation of original expenses documentation (flight tickets; **boarding cards must be attached**), till a maximum amount of € 750,00 per applicant, for a maximum of 2 students.

Students who are awarded similar fundings granted for the same purpose in the same academic year by the Department TESAF, will be excluded.

Any procedure or expenses related to VISA are under the full responsibility of the selected students.

With regards to the health care, selected students are individually responsible for their insurance coverage.

APPLICATION AND DEADLINE

Along with the signed application form, students are required to enclose:

- a list of exams by the date of application (through self-certification in UNIWEB; students enrolled in *Laurea Magistrale* Courses need also to include a self-certification of the *Laurea Triennale* degree, final grade included);
- for students enrolled in *Laurea Triennale* Courses who presume to graduate before the departure date, a declaration expressing the intention to enroll in a *Laurea Magistrale* Course;
- a declaration of their mobility tutor (President of the Degree Course or his/her delegate) or their supervisor, stating the kind of activity to be carried out abroad and the mobility period;
- for **studying**, the programs of the courses to be attended at the Sir Sandford Fleming College (check the following link for more infos: <https://flemingcollege.ca/programs/by-campus#frost-campus>);
- for **training or thesis research**, a declaration from a Professor of the Sir Sandford Fleming College confirming the supervision (for instance Acceptance Letter, e-mails, etc.);
- an English proficiency certificate or letter of commitment to obtain a Level B2 certification before the departure;
- a motivation letter written in English;
- a copy of the identity document.

The signed application form and enclosures have to be delivered in person at the Department of Land, Environment, Agriculture and Forestry – 3rd floor, 1st stecca (Room 90) – no later than 18 May 1:00 p.m.

Applicants whose applications are received, for any reasons, after the above-mentioned deadline, will not be admitted to the selection procedure.

SELECTION AND ACCEPTANCE

If the number of eligible applications overtakes the number of positions available, assignment will be awarded on merit ranking criteria by a Committee appointed by the Director of Department TESAF.

Such ranking will result from the sum of the scores obtained on the basis of the following criteria:

- the **weighted average grades**; for students enrolled in *Laurea Magistrale* Courses, the *Laurea Triennale* **final grade** will be also taken into account;

- the **number of ECTS acquired** by the student in relation to the total of ECTS that the student could acquire by the time of the application; for students enrolled in *Laurea Magistrale* Courses, ECTS acquired during the *Laurea Triennale* Course will also be taken into account;
- **English proficiency certificates**, where applicable;
- the **motivation letter**.

If needed, the Selection Committee reserves the right to contact the candidates for an interview, in order to verify the information provided within the application and the English proficiency declared.

The results of the selection will be published at the following link (<http://www.tesaf.unipd.it>). Selected students will have to communicate their formal acceptance to ileana.dainese@unipd.it, no later than 5 days from the date of publication of the ranking. If such deadline is not met, they will be excluded by the selection procedure.

In case of renouncement of one or more selected students, suitable candidates will be selected according to ranking.

The applications of the selected students will be submitted to the Sir Sandford Fleming College for the final evaluation.

OTHER PROVISIONS

Before departure, selected students must submit a *Learning Agreement* to the President of the Degree Course or his/her delegate for approval.

Upon arrival at the Sir Sandford Fleming College, students must ask to the International Office the issue of an arrival certificate. At the end of the mobility period, students must ask for a departure certificate (stating the duration of the mobility), the *Transcript of Records*, a document duly signed by the supervisor at the Sir Sandford Fleming College and any other relevant documentation to present once back to the University of Padova.

Once back to Padova, students must submit to the Department the following documents:

- the above mentioned original certificates issued by the Sir Sanford Fleming College, stating the dates of beginning and end of the mobility period;
- original hard copies of flight tickets (and boarding passes) related to the mobility at the Sir Sandford Fleming College;
- bank account information (of which the student is holder or co-holder) for the reimbursement;
- in case of **studying**: *Transcript of Records*;
- in case of **training/thesis research**: a document duly signed by the supervisor at the Sir Sandford Fleming College, stating the abroad activity.

Any academic credit earned at the Sir Sandford Fleming College, where applicable, will be transferred back to the University of Padova after the completion of the mobility. Students must consult the Professors at the Degree Course Teachers' Council for the registration of exams held abroad, submitting the relevant documentation, as well as a brief report of the activities carried out.

For further information, please contact: ileana.dainese@unipd.it

Legnaro (PD), 23/4/2018

Head of Department

Prof. Raffaele Cavalli

