



WELCOME KIT

LEGALITY & HOUSING		
OBJECT	DESCRIPTION	CONTACTS
Accommodation	If you wish to book a room at University halls of residence, please contact the Accommodation service of the University of Padova. We suggest you to get an accommodation in Padova center rather than in Legnaro, because of better life quality and more cultural activities.	SASSA Service SASSA@esu.pd.it http://www.sassa.org/
Doctor and hospital	For emergency dial 118. During the night, on Saturday afternoons and holidays, or in an emergency, dial 118 or Guardia Medica (tel. 049 880 8325), or go to the nearest hospital. To book a visit in a hospital <ul style="list-style-type: none"> - via Giustiniani 2, dial: 049 8212583 - ULSS in via degli Scrovegni 14, dial 049 8214195 	
Erasmus service at the School in Agripolis	Contact our Erasmus Service for further information	Susan Kloehn erasmus.agripolis@unipd.it
Insurance	Please visit the following website: The insurance covers accidents occurred during the student's stay that can be physically proved and documented	unipd.it/assicurazione?target=studenti assicurazioni@unipd.it
Resident permit	If you are a non - European Union citizen and your stay in Italy will be longer than 90 days, you will need a residence permit ("Permesso di soggiorno") issued by the Immigration Police ("Questura"). The University is providing a special assistance service for obtaining the permit: the SAOS. The residence permit application procedure needs to start within 8 working days after your arrival to Italy	SAOS Office saos@unipd.it For booking an appointment with SAOS: find the on line form in www.unipd.it/relint/en
VISA	Before your arrival to Italy and if you are a non - European Union citizen, you need a visa to enter Italy. You can find all necessary information about the application for a visa at the web site www.esteri.it/visti/index_eng.asp	International Relations Office tel. +39 049827 3067 See also: www.unipd.it/relint/en

TRAVEL & COMMUTING		
Airports	Information on airport connection to Padova are available at	www.unipd.it/en/university-0/getting-here
Car sharing	Ask your colleagues for carsharing the commuting alternative to Agripolis	
Bike to Work	You can use the bicycle to reach Agripolis. There are bicycle paths and safer routes on the way from and to Padova. Bicycle parking areas are available at the campus.	
Get a bike	Get a cheap bike for moving around the town @ http://lastazionedellebiciclettepadova.wordpress.com/ . Price range: 20-40€	stazionedellebiciclettepadova@gmail.com

DEPARTMENT of LAND, ENVIRONMENT,
AGRICULTURE and FORESTRY ♦ UNIVERSITA' DI PADOVA

Public transport	FS SITA bus line can bring you to Agripolis. The following lines pass by Agripolis: Agripolis, Legnaro, Sottomarina and Adria. Some of the busses will stop immediately next to University campus (this will be marked on the bus) but some of them will stop in the Legnaro center from where it takes less than 10 minutes walking to reach the campus	http://ro.autobus.it/ro/asp/RicercaOrari.asp?User=SITA
Shower facilities	Shower facilities are available @ the second floor for bike-to-work commuters and other sport addicted persons	
Train	Information on train connections to Padova are available at	www.unipd.it/en/university-0/getting-here
Travel and stays abroad	Before travelling always submit the Travel Form Template (LERH website: Documents)	sara.ziggiotti@unipd.it

COMMUNICATION & IT		
Computer & laptop	Supervisor will help you in getting your PC from the IT service.	
E-mail	All the students currently or previously enrolled at the University of Padova already have an email address (name.surname@studenti.unipd.it) and the related password to access UNIWEB.	marco.bellonzi@unipd.it
Forms	Forms and Guides to Agripolis and the LERH PhD program can be found in the web site of the LERH course	www.tesaf.unipd.it/en/research/doctoral-degrees-phd-lerh-program/documents
Internet connection	Internet access is available through WiFi and it needs a previous configuration of your laptop. This will be set up by the department IT service.	marco.bellonzi@unipd.it
IT services	For any problem related to your computer and internet access ask the support to the IT service	antonio.checchinato@unipd.it
Office location and keys	Your supervisor will suggest the office location. A copy of the room key will be given to you and you are requested to return it at the end of your stay period.	marco.bellonzi@unipd.it
Parking & building access	To enter the parking area and the TESAF Dept. building you need an entry card. You can use your badge but make sure you requested this option while getting the badge.	marco.bellonzi@unipd.it
Phone calls	Agree with your supervisor the use of the phone located in your office	
Printer	Ask IT service to set up the access to the printer on your computer	antonio.checchinato@unipd.it
Research Track – IRIS DB	Researchers and PhD students need to keep their profile up-to date in the IRIS DB, the institutional repository of the scientific production of the University; you can access to the catalogue following this link: https://www.research.unipd.it/ Log in details are the same as for your university email.	paola.bolzon@unipd.it
Skype	Please share your Skype contact with your colleagues.	
Web site	In the Web site of the TESAF Department you find information on the name and address of people, the support services, the PhD program, ... www.tesaf.unipd.it/en	
Web-site profile	Your profile will be visible at this webpage: www.tesaf.unipd.it/category/ruoli/personale-dottorandi	paola.bolzon@unipd.it

FOOD & BEVARAGE

Cafeteria	The Agripolis campus has a cafeteria and a restaurant. Use your badge for subsidized lunch prices. Coffee & Tea are available at the machines located at the second and first floor of the first "Stecca"	sara.ziggiotti@unipd.it
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SURVIVAL TIPS

Forestry Student Association	The University of Padova is hosting the Padova International Forestry Student Association PIFSA. Contact them!	www.ausfpadova.altervista.org
Music facilities	Students who can play an instrument may like to join the Concentus Musicus Patavinus - www.cmp.unipd.it	
Sport facilities	Sports can be practised in several places. A special university centre (CUS, Centro Universitario Sportivo - www.cuspadova.it) offers coaches and facilities for athletics, tennis, volleyball, basketball, football, hockey (grass), baseball, softball, fencing, rowing, rugby, weight - lifting, body building, swimming.	CUS tel. 049 880 1551
Volunteer	Do you feel contributing to rural development in LDCs? If so, please contact Agronomist and Foresters Without Borders! www.agronomisenzafrontiere.it	lucio.brotto@unipd.it
Ethical Bank	Banca Etica provides an innovative banking service for those willing to open a Bank Account in Padova	ufficio.padova@bancaetica.com