DISCLAIMER: The English version is a translation of the original in Italian for information purposes only. In case of a discrepancy, the Italian original will prevail

SUBJECT: **Public selections for recruiting 4 Full Professors pursuant to Art. 18, paragraph 1, Law of December 30, 2010, n. 240 –2026PO183**

Art.1 - Authorization and announcement of public selection procedures

The selection procedures for the appointment of 4 Full Professors at the University of Padua are authorized and announced, pursuant to Art. 18, paragraph 1, Law of December 30, 2010, n. 240, as indicated in the annexes that form an integral part of this call.

Art. 2 - Admission requirements

The following categories are eligible to take part in the selection:

a) Scholars who possess the qualification referred to in Art. 16 of Law 240/2010 for the Scientific-Disciplinary Group/Competition Sector of the advertised position (as indicated in the annex) and for the functions subject to the procedure;

b) Scholars who have obtained eligibility pursuant to Law 210/1998 for the level corresponding to that for which the call is issued, limited to the duration of the same according to the provisions of Article 29, paragraph 8 of Law 240/2010;

c) Full Professors already in service;

d) Scholars permanently engaged abroad in research or teaching activities at university level, in positions of a level equal to those subject to the call, based on correspondence tables defined by the Minister pursuant to Art. 18, paragraph 1, letter b), of Law 240/2010.

Applicants must be in possession of the aforementioned requirements by the deadline of the call unless penalty of exclusion.

Candidates are provisionally admitted to the selection process. Until the moment of the appointment resolution, the Rector may, with a justified provision, order exclusion from the same for lack of any of the admission requirements.

The following categories can't participate in the selection procedure:

1) Those who have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the Department proposing the call or with the Rector, the General Director or a member of the University's Board of Directors.

2) Those who are excluded from the enjoyment of civil and political rights;

3) Those who have been dismissed or dispensed, or declared forfeited from public employment in a Public Administration.

This Administration guarantees equality and equal opportunities between men and women for access to work and treatment at work.

The list of candidates admitted to the selection will be contained in minutes n. 2 of the Committee and made public through publication on the official University Register, as well as on the website of the Department concerned and inserted on the University website, with notification value for all purposes.

Art. 3 - Application

The application for the selection, as well as qualifications held, documents and publications deemed useful for the selection procedure, must be submitted, under penalty of exclusion, electronically, using the dedicated application, on the Pica platform page: https://pica.cineca.it/unipd/
In this regard, candidates are invited to consult the **Notes on Submitting the application for participation and the PICA guidelines**, available at the page:

https://www.unipd.it/procedure-personale-docente

The procedure for completing and electronically submitting the application must be completed no later than 1:00 p.m. (Italian time) on the thirtieth day, starting from the day following the publication in the Official Gazette. If the deadline falls on a holiday, the deadline is extended to the first working day.
Under penalty of exclusion, the application must be signed by the candidate and accompanied by a copy of a valid identification document.
The candidate may access the procedure for completing the application for participation also through identification via the SPID system (Public Digital Identity System) - level 2 or CIE (Electronic Identity Card). In this case, it will not be necessary to sign the application.

The service may be subject to temporary suspensions for technical reasons.

In case of proven technical impossibility, the Administration reserves the right to accept the application for admission even in paper format, provided it is received by the deadline of the call.

Candidates coming from non-EU countries with a valid residence permit can use substitute declarations according to the procedures provided for EU citizens, if it is a matter of proving statuses, facts and personal qualities that can be certified or attested by Italian public entities or if the production of substitute declarations takes place in application of international conventions between Italy and the country of origin of the declarant.

Candidates coming from non-EU countries without a valid residence permit can use the telematic procedure for uploading qualifications in pdf format and certificates, issued by the competent authorities of the State of which they are citizens, accompanied by an Italian translation authenticated by the Italian consular authority that certifies its conformity to the original.

The Administration reserves the right, at any stage of the selection procedure, to carry out appropriate checks, including sample checks, on the truthfulness of the content of the substitute declarations.

It is not allowed to refer to documents submitted to this or other administrations, or to documents attached to the application for participation in another selection procedure.

Any information or clarifications regarding the methods of submitting applications can be requested from the Teaching Staff Office (phone number 049-8273288 - 049-8271929), e-mail reclutamento.docenti@unipd.it.

To report exclusively technical problems, contact support through the link at the bottom of the page: https://pica.cineca.it/unipd

Art. 4 - Content of the applications

The application must include:

1. surname and name;
2. tax identification number (codice fiscale);
3. place and date of birth;
4. place of residence;
5. citizenship held;
6. the selection in which the applicant intends to participate, specifying the Department, level, Scientific-Disciplinary Group/Competition Sector, Scientific-Disciplinary Sector, as well as any indication of "first call", "second call", if provided for in the relevant annex to the call;
7. declaration of possessing the admission requirements set out in Article 2 of this call;
8. *if an Italian citizen*: declaration of registration in the electoral lists with the indication of the municipality or the reasons for any non-registration or cancellation; *if not an Italian citizen*: declaration of enjoying civil and political rights in the country of citizenship or origin;
9. declaration of not having criminal convictions or any criminal convictions received or any pending criminal proceedings;
10. *only for Italian citizens*: position regarding military service;
11. declaration of not having been dismissed or discharged, nor having been declared forfeited from public employment in a Public Administration;
12. only for those who are not Italian citizens: to have an adequate knowledge of the Italian language;
13. declaration of not having a degree of kinship or affinity up to and including the fourth degree, with a professor belonging to the Department proposing the call or with the Rector, the General Director or a member of the University's Board of Directors;
14. declaration of having read the Regulation at the page:

https://www.unipd.it/procedure-personale-docente

Candidates with disabilities must specify in the application the necessary assistance in relation to their status, as well as any need for additional time for the interview, if applicable, pursuant to Law No. 104 of February 5, 1992.

In the application, it is possible to elect a special domicile for communications from the University Administration. It is also necessary to indicate telephone numbers and email address.

Any change regarding the contact details indicated in the application must be promptly communicated to the Rector by certified email (amministrazione.centrale@pec.unipd.it), or sent to the Teaching Staff Office, by means of a duly signed and dated declaration with a copy of a valid identity document attached, by email to reclutamento.docenti@unipd.it.

The University Administration assumes no responsibility in case of unreachability or for the dispersion of communications due to inaccurate indication of the contact details by the candidate or failure to communicate

or late communication of the change of address indicated in the application, nor for any postal or telegraphic errors, or attributable to third parties, fortuitous event or force majeure.

Art. 5 - Assessment Criteria

According to the Regulation for the appointment of Full and Associate Professors pursuant to Law No. 240 of December 30, 2010, the elements subject to evaluation are as follows:

1) Teaching Activity

For the evaluation of teaching activity, the volume and continuity of activities are considered, with particular reference to courses and modules for which responsibility has been assumed, supplementary teaching activities, and student services. The results of student opinions on teaching activities are also considered, if they are available for all candidates.

2) Scientific Publications

For the evaluation of publications, published works or texts accepted for publication according to current regulations are considered, as well as essays included in collective works and articles published in print or digital journals, excluding internal notes or departmental reports if they lack an international ISSN or ISBN code.

The evaluation of scientific publications submitted for competitive purposes is carried out based on the following criteria:

a) originality, innovativeness, methodological rigor, and relevance of each publication;

b) congruence of each publication with themes specific to the scientific disciplinary sector or with interdisciplinary themes closely related to it;

c) scientific relevance of the editorial placement of each publication and its dissemination within the scientific community;

d) analytical determination, also based on criteria recognized in the relevant international scientific community, of the individual contribution of the researcher in the case of participation in collaborative works (e.g., first, second, last author, corresponding author).

3) Evaluation of research activities, institutional, organizational, managerial, and service activities

For the evaluation of scientific research activity, the following aspects are considered:

a) organization, direction, and coordination of national and international research centers or groups, or participation in them, and other research activities such as direction or participation in editorial committees of journals;
b) achievement of national and international awards and recognitions for research activities;
c) participation as a speaker at national and international congresses and conferences.

Without prejudice to the evaluation of publications submitted for competitive purposes, in the evaluation of the curriculum, the overall consistency of the candidate's scientific production, its intensity and temporal continuity must also be taken into consideration.

For the purpose of evaluating this continuity, adequately documented periods of suspension of the employment relationship and other periods of leave or expectation established by current laws and different from those provided for study reasons are not considered.
For the purpose of evaluating the overall consistency of the candidate's scientific production referred to in the previous point, in sectors where its use is consolidated at an international level, the Committees use one or more bibliometric indicators, possibly normalized for academic age, such as: 1) total number of citations; 2) average number of citations per publication; 3) total "impact factor"; 4) average "impact factor" per publication; 5) combinations of the previous parameters aimed at enhancing the impact of the candidate's scientific production (such as Hirsch index or similar).

For the evaluation of institutional, organizational, managerial, and service activities, the degree of responsibility of the functions performed, their duration, and continuity are taken into account.

4) Third Mission Activities

In this area, where relevant, the ability to impact the socio-economic and social context is evaluated through the valorization and transfer of knowledge and involvement in initiatives of socio-cultural and educational value. This includes, for example, obtaining patents, promoting start-ups or spin-offs, and engagement in museum activities, scientific promotion, and dissemination.

For the evaluation of third mission activities - impact on society, scientific entrepreneurship, technology transfer - the activities included in the candidate's curriculum will be taken into account.

For the evaluation, the Commissions use the following criteria:

a) social, economic, and cultural dimension of the impact;

b) relevance to the reference context;

c) added value for beneficiaries;

d) contribution of the candidate, emphasizing the scientific aspect where relevant.

5) Healthcare Activities in the Medical Field

For the evaluation of healthcare activities in the medical field, the congruence of the candidate's overall clinical activity with the scientific-disciplinary sector subject to selection is taken into account, as well as the coherence with the specificity of the healthcare functions indicated in the call.

Art. 6 - Publications

The publications that candidates intend to submit **must be sent exclusively in PDF format through the specific section "*Publications and research products deemed useful for the selection*" of the online procedure.**
Each publication must not exceed 30 megabytes in size.

Publications deemed useful for the selection must be submitted respecting the **maximum** number specified in the annex to the call. Failure to comply with the maximum limit of publications to be submitted for participation in the selection will be noted by the Selection Committee and will result in exclusion from the selection procedure, by order of the Rector.

Only publications or texts accepted for publication, together with the publisher's confirmation letter, according to current regulations, as well as essays included in collective works and articles published in print or digital journals will be subject to evaluation, excluding internal notes or departmental reports if they lack an international ISSN or ISBN code.

It is also specified that the Selection Committee will evaluate exclusively the documentation relating to qualifications, publications, and curricula uploaded by those who submit their application on the PICA platform and visible and included therein. In particular, only the information available in the application will be used, while **information available from web page links included in the curricula attached to the applications will not be used**.

For publications published abroad, the following details should be provided if possible: the date, place of publication, or alternatively, the ISBN code or equivalent.

For publications published in Italy before September 2, 2006, the obligations according to the forms provided for by Art. 1 of the Lieutenant's Decree of August 31, 1945, n. 660 must be fulfilled; from September 2, 2006, the obligations according to the forms provided for by Law No. 106 of April 15, 2004, and the related regulation issued with D.P.R. May 3, 2006, n. 252, must be fulfilled by the deadline of the selection call.

Publications written in French, English, German, and Spanish can be presented in the original language. Publications subject to evaluation can be presented in the original language also in cases where the selection procedure concerns a specific linguistic sector.

In other cases, publications written in a foreign language must be accompanied by a translation into Italian, certified as conforming to the foreign text, prepared by the competent diplomatic or consular representation or by an official translator, or, where allowed, prepared by the applicant and declared to conform to the original text by means of a declaration in lieu of affidavit pursuant to Article 47 of Presidential Decree 445/2000.

Without prejudice to the maximum number of publications specified in the call annex, for proven and justified technical reasons not attributable to the applicant, publications exceeding the 30 megabyte limit must be reported in a detailed list to be uploaded in the IT platform and loaded in non-modifiable format (PDF/A) onto a portable mass storage device (pen drive, USB stick). This device must be sent no later than 1:00 PM (Italian time) on the call deadline by registered mail, post or express mail or courier with acknowledgment of receipt to the following address: Università degli Studi di Padova - Palazzo Storione - Ufficio Personale Docente, Riviera Tito Livio, n. 6 - 35123 Padova.

The postmark or courier acceptance date will serve as proof of timely submission.

The envelope should clearly indicate the applicant's full name and the selection they intend to participate in, specifying the Department, Scientific-Disciplinary Group/Competition Sector, and Scientific-Disciplinary Sector. The device must display the applicant’s name and surname and date of birth.

Alternatively, both the aforementioned publications (i.e., those exceeding the 30 megabyte limit) and the list may be sent via certified email (PEC) to amministrazione.centrale@pec.unipd.it within the call deadline.

The Administration assumes no responsibility for any disruptions attributable to third parties, fortuitous events or force majeure, which result in the non-receipt of the portable mass memory.

Art. 7 - Withdrawal of participation in the procedure

Any withdrawal from the selection procedure, signed and dated, must be promptly communicated to the Rector by certified email (amministrazione.centrale@pec.unipd.it) or sent to the Teaching Staff Office as a request in PDF format, duly signed and dated with a copy of a valid identity document attached, by email to reclutamento.docenti@unipd.it.
The withdrawal will take effect from the first meeting of the Selection Committee following the date of receipt.

Art. 8 - Selection Committee

The Selection Committee is appointed according to the provisions of Art. 13 and 14 of the University Regulation for the appointment of Full and Associate Professors pursuant to Law No. 240 of December 30, 2010, available at the following link:

https://www.unipd.it/procedure-personale-docente

From the date of publication of the Rector's Decree appointing the committee on the University's Official Notice Board, the **thirty-day period** referred to in Art. 9 of D.L. 120/1995, converted with modifications into Law 236/1995, begins for the submission to the Rector of any requests for recusal by the subjects under evaluation. The request for recusal, duly signed and dated, with a copy of a valid identity document attached, may be transmitted to the Teaching Staff Office in PDF format, by email to reclutamento.docenti@unipd.it or by certified email (amministrazione.centrale@pec.unipd.it).

If all interested parties declare that there are no grounds for recusal, this period may cease to run even in advance. If the cause for recusal arise, provided it is prior to the date of the Committee's establishment, the period runs from its occurrence.

After seven days from the publication referred to in the first period, the Committee may still begin its work, it being understood that the presentation of any requests for recusal suspends the procedure for the purpose of evaluating the request and possibly replacing the recused commissioner.

Participation in the Committee's work constitutes an official duty for the members, except in cases of force majeure. The rules on incompatibility and conflict of interest are observed for the composition of the Committees.

Art. 9 - Conduct of the selection

The selection is carried out by the Committee **according to the provisions of Art. 16** of the Regulation for the appointment of Full and Associate Professors pursuant to Law No. 240 of December 30, 2010.

In particular, during the first meeting, the Committee elects a President and a Secretary from among its members and predetermines, in application of the call and **Articles 7-12 of the aforementioned Regulation**, the criteria for:

a) evaluating the elements referred to in Art. 8 paragraph 1 of the Regulation

b) ascertaining the scientific qualification and language skills related to the foreign language indicated in the annexes to the call;

c) ascertaining knowledge of the Italian language for foreign candidates.

The adopted criteria are published for at least seven days on the University's Official Notice Board, as well as on the website of the concerned Department and the University website.

After predetermining the criteria, the Committee reviews the admitted applications. Each commissioner verifies the absence of causes of incompatibility and conflict of interest and signs specific declarations, made in the form of self-certification, pursuant to Article 15, paragraph 5, of the Regulation.

If the annex to the call provides for an interview to ascertain scientific qualification and language skills, the location, date, and time are determined by the Committee, which will immediately communicate this to the Teaching Staff Office. This information is published on the University's Official Notice Board, on the website of the concerned Department, and on the University website, at least 20 days before the set date.

At the same time, it will be indicated whether, pursuant to Art. 16 paragraph 10 of the Regulation, the public discussion will proceed via telematic means or in person.

Publications on the University's Official Notice Board (https://protocollo.unipd.it/albo/viewer) have the value of notification for all purposes, personal communications are not provided. Therefore, candidates are required to present themselves, with a valid identity document, on the established days and place without further notice.

Failure to appear or to connect via telematic means is considered a definitive implicit withdrawal from the selection.

The Committee expresses a reasoned judgment on scientific publications, teaching activities, supplementary teaching and student services, and the curriculum including research, institutional, organizational, managerial, service and third mission activities, as well as healthcare activities for procedures in the healthcare field.

The Committee then proceeds, according to the methods defined in the call, to ascertain the scientific qualification and language skills related to the foreign language indicated in the call and, for foreign candidates, to ascertain knowledge of the Italian language, expressing the relative judgments.

The Committee, after comparative evaluation, expresses overall judgments and, with a resolution adopted by a majority of the members, identifies the winning candidate.

The judgments expressed by the Committee are made public, after verification of the regularity of the acts, by publication on the University's Official Notice Board, as well as on the website of the concerned Department and on the University website.

As provided for by Art. 17 of the Regulation for the appointment of Full and Associate Professors, the Committee's work must conclude within four months from the date of publication of the appointment decree. The Rector may extend the deadline for the conclusion of the procedure only once and for no more than two months, for proven and exceptional reasons reported by the Committee. If the work has not concluded within the extension, the Rector, with a motivated provision, initiates procedures for the replacement of the Committee or the members to whom the causes of the delay are attributable, according to the identification procedures indicated in Art. 14 of the Regulation, while also establishing a new deadline for the conclusion of the work.

The regularity of the acts is ascertained by Rector's Decree within thirty days of the delivery of the minutes to the competent office.

If the Rector finds irregularities that can be regularized, the Rector refers the acts back to the Committee with a justified provision, so that it can provide within a predetermined deadline. Otherwise, the Rector orders the annulment of the procedure acts.

Art. 10 - Department's call proposal

The Department Council that requested the selection procedure formulates, within 30 days from the date of verification of the regularity of the acts, the proposal for the professor's call with a favorable vote of the absolute majority of Full Professors entitled to vote.

The Council may, with a motivated resolution, decide not to proceed with the call proposal. In this case, it cannot request the activation of a selection for a position with the same profile or, if not provided, for the same Scientific-Disciplinary Group/Competition Sector for one year from the expiry of the term referred to in the previous paragraph.

In case of failure to deliberate within the aforementioned term, the Rector assigns the Department a new term of twenty days to provide for it, after which the deliberation is devolved to the Board of Directors.

The Department's call proposal is subject to approval by the Board of Directors.

Art. 11 - Documentation for the appointment

For the purpose of appointment, the professor must submit to the Teaching Staff Office the declarations pursuant to Articles 46 and 47 of Presidential Decree 445/2000 attesting to the possession of the requirements provided for by current legislation for admission to employment, as specified in Art. 4, paragraph 1, nos. 1, 2, 3, 4, 5, 8, 9, 10, 11 and 13 of this call, as well as substitute declarations of certifications attesting to marital status, family composition, any belonging to protected categories, any pension entitlement and any registration with professional associations.

They must also submit a declaration pursuant to Articles 46 and 47 of Presidential Decree 445/2000 that they do not hold other positions with public or private entities, nor do they engage in industry or commerce. Without prejudice to the aforementioned incompatibilities, if the professor is employed by a Public Administration or a private entity or company, they must submit a declaration of acceptance of employment.

If coming from countries not belonging to the European Union, the professor may submit declarations pursuant to Articles 46 and 47 of Presidential Decree 445/2000 limited to the states, personal qualities and facts that can be certified or attested by Italian public entities; where the required data pertains to acts formed abroad and not registered in Italy or at an Italian Consulate, they must submit the certification issued by the competent authorities of the State of which they are a citizen, accompanied by an Italian translation authenticated by the Italian consular authority that certifies its conformity to the original.

It will also be necessary to submit the declaration of option for the commitment regime.

For the appointment, the non-EU citizen professor must possess a valid residence permit for work purposes in Italy.

Art. 12 - Rights and Duties

The rights and duties of the professor are regulated by the current legal provisions regarding the legal status of university teaching staff and by the current Code of Ethics of the University of Padua.

Art. 13 - Economic and Social Security Treatment

The economic and social security treatment of the professor is regulated by the current legislation on the matter.

Art. 14 - Final Provisions

For anything not provided for by this call, the discipline provided for by the University Regulation for the appointment of Full and Associate Professors pursuant to Law 30 December 2010, n. 240, issued with Decree Rep. 1002 of 7 March 2023, applies.

The Administration reserves the right to verify the accuracy of the declarations at any stage of the procedure. Should the above-mentioned verification reveal that the content of the declarations is false, those who submitted such declarations shall forfeit any benefits possibly obtained as a result of the measure issued on the basis of the false declaration, without prejudice to the provisions of Article 76 of Presidential Decree No. 445/2000, regarding the penalties provided for by the Criminal Code and special laws on the matter.

For the purposes of applying the provisions of Law No. 241 of August 7, 1990, the person responsible for the procedure is Dr. Anna Maria Fusaro, Director of the Teaching Staff Office.

The processing of personal data requested by this call is aimed exclusively at all activities connected to this competition procedure. The information, provided pursuant to Art. 13 of EU Regulation 2016/679 - General Data Protection Regulation, is available at the page:
http://www.unipd.it/privacy.
.
Padova, *date of registration*

The Rector
Prof.ssa Daniela Mapelli
Digitally signed pursuant to Legislative Decree no. 82/2005

Person in charge of the administrative procedure Dr Anna Maria Fusaro	Executive Dr Tommaso Meacci	General Director Ing. Alberto Scuttari